

**Leadership Committee  
Web Conference Meeting  
May 8, 2019**

Present: Drs. Chad Leighty, chair, Jill Burns, Mara Catey-Williams, Sarah Herd, Amanda Miller, and Mr. Doug Bush. Absent: Steve Hollar, Dr. Mark Thomas.

Dr. Leighty called the meeting to order at 7:00pm. The Committee engaged in discussion on the following topics:

**Guidelines and Timeline for IDA and ADA Leadership Positions**

The group generally agreed with the initial guidelines draft, however, there were several suggested edits. Dr. Burns felt the timeline should begin in the fall as soon as the ADA House adjourns, since commission and task force appointments often come out of the ADA meeting. The group agreed that the sooner positions could be announced, the better. It was also suggested that the “brief description” of the available leadership positions include a web link that would take the member to additional detail. It was also suggested that the Caucus Chair position be added to the list of ADA opportunities, with the notation that only delegation members were eligible.

The group discussed building a portfolio of individuals interested in ADA leadership positions. This will be especially helpful when positions open with little notice for finding applicants.

It was suggested that Dr. Leighty give a report to the House on the Committee’s efforts to be proactive in communicating leadership opportunities. The Guidelines and Timeline will be completed by the House so that it can be distributed at the meeting.

**Committee/Subcommittee Resolutions**

There was extensive discussion regarding resolutions to move Peer Review and Well Being from subcommittee to committee status. It was noted that these groups do not neatly fit under “Dental Practice” and that each group has its own peculiarities: Peer Review meets weekly to discuss case issues; Well Being customarily meets one time per year. Both groups manage programs rather than develop policy. It was suggested that consideration also should be given to whether committee status is appropriate for Strategic Planning, Finance, and Insurance. A new classification might be appropriate for some of these groups: “programs” or “task forces” of the Board were suggested as possibilities.

Consensus was that the group should acknowledge that the new committee/subcommittee structure needs refinement and ask the chairs and House to allow the Leadership Committee additional time to evaluate the structure and bring a package of changes to the 2020 House. The group strongly felt that the intent of the new organizational structure could be undermined if piecemeal changes were made without regard to the overarching organizational strategy. Therefore, the Committee’s recommendation will be to take a “refer” position on the proposals.

There was limited discussion on the “Vice President Elect” resolution, since the issue will not be debated at this year’s House. Instead, because it involves a change to the IDA Constitution, it will automatically carryover to the 2021 House.

### **Other Issues**

The Committee discussed the leadership pipeline. Mr. Bush expressed concern that chair and trustee retirements were creating volunteer leadership voids.

The ADA delegation nomination process was discussed. Dr. Leighty asked the group to closely observe the process this year, and discuss strategies for improvement with their caucuses.

The group needs to consider its goals for 2019-20. Dr. Leighty would like to review the Indiana/Ohio ADA Rotation Agreement and create an Indiana version that is easier to track. The group also wishes to strategize on ways to develop leadership and improve communication between chairs. These items will be discussed at the next meeting.

There being no additional business, the meeting concluded at 8:10pm.

## **Guidelines and Timeline for IDA and ADA Leadership Positions**

**Revised 5/8/19**

Each fall following the ADA House, IDA staff will compile a list and brief job description (with a link to details) of all upcoming IDA and ADA leadership opportunities. The listing will be communicated to all members via email, the IDA website and the *IDA Update*.

### IDA Positions:

- Vice President
- Speaker
- Vice Speaker
- Treasurer (when term is expiring)
- Editor (when term is expiring)
- Subsidiary Board Openings
- Committee and Subcommittee Openings

### ADA Positions:

- ADA Delegation Openings
- Seventh District Council, Committee, or Commission Accord Openings
- Council, Committee and Commission At-Large Openings
- Seventh District Trustee (when open).
- Seventh District Caucus Chair (when open – with clarification that the chair must be a member of the ADA delegation).

Interested members will be invited to submit applications to the Leadership Committee. Applications will be due by the last day of February each year.

The March *IDA Update* will include a listing of all candidates and a biography statement of not more than 200 words.

All candidate applications will be presented by the Leadership Committee to the Board of Trustees at its spring meeting. The Board will vote on appointments it controls. The Board will pass on any recommendations it by might have to the IDA House on appointments the House controls, or to the Seventh District Trustee on appointments made by the ADA.

The above guidelines and timeline are subordinate to the IDA Bylaws.

Other recommendations to candidates:

- Candidates should seek formal nomination from their component society.
- Candidates should address their electing body (Board or House) even if they are unopposed.
- Candidates being selected by the House should address component caucuses, if invited.
- Candidates should provide an updated CV.

